

**PRAA Open Portfolio Bins at Showroom Gallery  
POLICY**

**ACCEPTANCE:** The work will not be juried but it must be professionally presented with image and/or content acceptable for the PRAA Showroom Gallery. All work must be shrink wrapped or enclosed in a plastic sleeve. Work on paper must be matted. Canvas must be mounted to a board, work on stretcher bars will not be accepted.. Work can be refused for any reason by the portfolio bin Chairperson.

**FEE:** A fee of \$5. per piece, per show applies.

**TAKE IN:** Take-in and pick-up is the same day and hours as the main show.

**SIZE:** Maximum size acceptable is 18x24 inches, minimum is 8x10 inches, measuring to the outside dimensions.

**DUPLICATE WORK:** Duplicate art work (such as giclee, photograph, had pulled print) is allowed provided it is a copy of that member's original art work, is clearly labeled as duplicate, including print, run, and edition numbers.

**NUMBER:** One per artist, per show.

**RE-ENTRY:** A piece could be re-entered providing a new entry form is updated and the portfolio bin fee is paid again.

**COMMISSION:** 60/40% Split same as for wall-hung art.

**ABANDONED WORK:** Work not picked-up on the assigned day from the Showroom Gallery will be taken to the Golden Hills facility for the artist to pick-up. I will call the artist to let her/him know where their work is and when the GH facility is open. Work left past 30 days is considered abandoned and available for sale (auctioned or raffled) at the next General Membership meeting, all proceeds going to PRAA.

**CERTIFICATE OF AUTHENTICITY:** A Certificated of Authenticity will be completed for each work and attached to it.

**3-D PORTFOLIO DISPLAY:** A case is available for 3-D non-juried portfolio work. The rules above (where applicable) apply to the 3-D display. The display case space is limited so will be shared on a first come/first served basis on bring-in day and closed when deemed full by the portfolio bin Chairperson.

August 14, 2009

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